

<b>YEAR</b> _____ NEW ___ or RENEWAL ___
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**TOWNSHIP OF WAYNE**  
**CLERK'S OFFICE**  
**475 VALLEY ROAD**  
**WAYNE, NJ 07470**

**APPLICATION – AUCTION LICENSE**

**TO AVOID A DELAY IN THE ISSUANCE OF YOUR LICENSE, PLEASE COMPLETE APPLICATION IN ITS ENTIRETY  
(Please make checks payable to Township of Wayne & submit with application to the Township Clerk's Office)**

*Applicant Please Check One:*

\_\_\_\_\_ **CORPORATION**, \_\_\_\_\_ **PARTNERSHIP**, \_\_\_\_\_ **LLC**, or \_\_\_\_\_ **SOLE PROPRIETORSHIP**

IF APPLICANT IS **INCORPORATED:**      *DATE:* \_\_\_\_\_      *WHAT STATE:* \_\_\_\_\_

**NAME** CORP/PARTNER/LLC/SOLE PROP.: \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**TRADE NAME:** \_\_\_\_\_

**ADDRESS OF ESTABLISHMENT:** \_\_\_\_\_

**OFFICE TEL#** \_\_\_\_\_ **CELL#** \_\_\_\_\_ **FAX#** \_\_\_\_\_

**EMAIL ADDRESS:** \_\_\_\_\_

**LIST NAME, ADDRESS. & PHONE NO. OF EACH PARTNER/OFFICER (AS APPLICABLE) AND MANAGER(S)**

\*\*\* **LIST PRIMARY/APPLICANT CONTACT NAME FIRST** \*\*\*

<u><b>LAST NAME, FIRST NAME</b></u>	<u><b>HOME ADDRESS</b></u>	<u><b>HOME PHONE NO.</b></u>
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1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_

<b>LICENSE FEE FOR AUCTION BUSINESS</b>	<b>\$100.00 PER YEAR</b>
<b>LICENSE FEE FOR AUCTIONEER</b>	<b>\$10.00 PER DAY or \$100.00 PER YEAR</b>

**FOR OFFICE USE ONLY:**

<b>FEE PAID:</b> _____ <b>DATE:</b> _____ <b>CHECK NO.</b> _____ <b>CASH</b> _____ <b>NEW APPLICATIONS (Only):</b> Png _____ Bd _____ <b>COUNCIL MTG.</b> _____ <b>RENEWAL APPLICATIONS:</b> <i>No in-house approvals are needed</i> <b>COUNCIL MTG.</b> _____
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**Does Applicant OWN \_\_\_\_\_ or LEASE \_\_\_\_\_ property (establishment location)?**

If property is leased, is Applicant responsible for WATER/SEWER payments with the Township? Yes \_\_\_\_ or No \_\_\_\_

**LEASOR/PROPERTY OWNER INFORMATION**

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

DAYTIME TEL #: \_\_\_\_\_ EMAIL \_\_\_\_\_

Location in TWP where auction will be conducted: \_\_\_\_\_

**Date of Auction:** \_\_\_\_\_

**Where has applicant resided in past two years:** \_\_\_\_\_

**Have any of the persons named in this application ever been convicted of any criminal offense other than a misdemeanor traffic violation. YES \_\_\_\_\_ NO \_\_\_\_\_**

*(If answer is YES, please list each person it applies to and explain in detail below. You must fully disclose the jurisdiction in which convicted and the offense for which convicted and circumstances thereof:*

LAST NAME, FIRST NAME

1. \_\_\_\_\_  
\_\_\_\_\_
2. \_\_\_\_\_  
\_\_\_\_\_
3. \_\_\_\_\_  
\_\_\_\_\_

**Name of Auctioneer:** \_\_\_\_\_ **Cellphone/day phone** \_\_\_\_\_

**Address:** \_\_\_\_\_

**List three business references not related to applicant:**

LAST NAME, FIRST NAME, ADDRESS, DAY TIME TELEPHONE NUMBER

1. \_\_\_\_\_  
\_\_\_\_\_
2. \_\_\_\_\_  
\_\_\_\_\_
3. \_\_\_\_\_  
\_\_\_\_\_

Nature of goods to be auctioned: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

List experience applicant has had as an auctioneer or as person engaged in the auction business:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Place or places and the time that applicant has been engaged as an auctioneer or in the auction business:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Once you have filed your application you may be required by the Township to submit other documentation after administrative review ***(including but not limited to a sketch, floor plan, building layout, diagram, and/or Certificate of Occupancy as applicable to the application)***.

License shall be conspicuously displayed. No auction business shall be conducted except in an enclosed building. Applicant agrees to comply with all of the regulations of the Township with respect to the operation of said business.

By signing below you certify that you are in compliance with all state requirements relating to Auction fees and Auctioneering.

***BY SIGNING THIS APPLICATION, I AFFIRM THAT I HAVE READ AND UNDERSTAND ALL THE PROVISIONS OF THE CODE OF THE TOWNSHIP OF WAYNE WITH RESPECT TO MY LICENSE/PERMIT.***

\_\_\_\_\_  
**Applicant Signature** **Date**

\_\_\_\_\_  
**Print Name**