



DATE RECEIVED: _____

NO. _____

475 Valley Road, Wayne, NJ 07470-3586
www.WayneTownship.com
973-694-1800 ext. 3375
FAX: (973) 694-9100

APPLICATION FOR TREE REMOVAL PERMIT

-- PRINT OR TYPE --

Name of Applicant: _____

Address of Applicant: _____

Applicant Email: _____ Phone # () _____

Address where tree(s) to be removed: _____

Tree(s) to be removed by:

- Property Owner;
- New Jersey licensed tree service provider:
Tree Service _____
Business Registration Number (NJTC#) _____
LTE, LTCO, or ISA Certified Arborist (CA) # _____

PERMIT APPLICATION MUST BE RECEIVED **AT LEAST TEN (10) BUSINESS DAYS** PRIOR TO PROPOSED REMOVAL DATE
****INSPECTIONS PERFORMED ON TUESDAYS AND FRIDAYS****

Identify trees proposed for removal by tying string or tape around trunk; do not permanently mark trees

Proposed removal date: _____

Total number of trees proposed for removal: _____. Please list trees:

1. Tree Variety: _____ Trunk Diameter*: _____ Reason for removal: _____
2. Tree Variety: _____ Trunk Diameter*: _____ Reason for removal: _____
3. Tree Variety: _____ Trunk Diameter*: _____ Reason for removal: _____

List additional trees on reverse side of this form *Trunk Diameter = trunk circumference, measured at 4-ft high, divided by 3.14

Signature of Applicant: _____

- Permit application does not constitute approval; do not schedule tree removal until permit has been approved by Township
- **Do not use this application for removal of trees for construction purposes or for the installation of a pool**
- The submission of a landscape plan, and/or planting of replacement trees, may be required and is indicated below
- Required minimum size of replacement trees: Deciduous: 2 1/2" trunk diameter; Coniferous: 6'- 8' in height (No Arborvitae)
- No substitutions of replacement tree varieties permitted without prior Township written approval
- Approved permits are valid for six (6) months from the authorization date written below

----- * * **DO NOT WRITE BELOW THIS LINE** * * -----

Permit Fee \$25.00 - Cash; Check # _____ Received; by staff member: _____

Tree Removal Permit: APPROVED NOT APPROVED Reason: _____

Landscape Plan: Not Required; **Required** by Date: _____; Previously Filed

Plant replacement tree(s): Not Required; **Required**, as follows:

Tree Variety: _____; Number Required _____; Date Required _____

Authorization of Township Rep: _____ Date: _____ Phone: 973-694-1800 ext. 3375

NOTICE

TO: WAYNE TOWNSHIP PROPERTY OWNERS, COMMERCIAL LANDSCAPERS, AND COMMERCIAL TREE SERVICE PROVIDERS

FROM: WAYNE TOWNSHIP DEPARTMENT OF PARKS & RECREATION

SUBJECT: WAYNE TOWNSHIP TREE REMOVAL ORDINANCE REQUIREMENTS

Please be aware of the following:

1. Pursuant to Chapter #129 of the Township Code, in certain instances, the commercial landscaper, tree service provider, or the owner of property where the tree work is to be performed must first apply for a Tree Removal Permit from the Department of Parks and Recreation before any trees are removed.

A MUNICIPAL COURT SUMMONS WITH FINES OF UP TO \$1,000 UPON CONVICTION OF THE ORDINANCE VIOLATION WILL BE IMPOSED TO THE TREE SERVICE PROVIDER IF WORK IS PERFORMED WITHOUT PROOF OF AN APPROVED TOWNSHIP TREE REMOVAL PERMIT OR IF ADDITIONAL WORK BEYOND THE SCOPE OF THE APPROVED PERMIT IS PERFORMED.

A permit is required for the removal of trees under the following situations:

- a. Removal of more than four (4) trees which are eight (8) inches or greater in diameter, but less than eighteen (18) inches in diameter, within the twelve (12) month period following the issuance of a permit from the Department of Parks and Recreation.
- b. The removal of a single tree which is eighteen (18) inches or greater in diameter.

The removal of trees less than 8" in diameter does not require a Tree Removal Permit.

PLEASE UNDERSTAND THAT A MUNICIPAL COURT SUMMONS WILL BE ISSUED TO THOSE PERSONS OR COMMERCIAL LANDSCAPERS/TREE SERVICE PROVIDERS FOUND TO BE IN VIOLATION OF THE TOWNSHIP CODE CHAPTER #129.

- For more information on Chapter #129, Tree Removal Permits, please contact the Department of Parks and Recreation at 973-694-1800 ext. 3258.