

Public Display

Public Display Period: October 7, 2015 – November 9, 2015

FY' 2016

**TOWNSHIP OF WAYNE
PASSAIC COUNTY
NEW JERSEY**

Contact Person:

*John Szabo,
Planning Director*

ANNUAL PLAN FY'2016

October 2015

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Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

Wayne Township is an entitlement community that is eligible to receive funding each year, based on approval of its Final Statement and Application for funding in accordance with regulations of the U.S. Department of Housing and Urban Development (HUD). The Township continues to provide varied housing opportunities as well as expanding opportunities for improvement in the quality of life of its residents.

Wayne Township created a Five-Year Plan for 2015-2019 to guide funding decisions using federal Community Development Block Grant (CDBG) funds. This FY 2016 Annual Action Plan (AAP) is for the second year of the Five-Year Plan.

This Application for Federal Assistance for fiscal year 2016 is for an estimated entitlement grant of \$158,000.

2. Summarize the objectives and outcomes identified in the Plan

The three overarching objectives guiding the proposed activities are:

- Providing Decent Affordable Housing
- Creating Suitable Living Environments
- Creating Economic Opportunities

Outcomes show how programs and activities benefit a community or the people served. The three outcomes that will illustrate the benefits of each activity funded by the CDBG program are:

- Improve Availability/Accessibility
- Improve Affordability
- Improve Sustainability

All future activities funded in FY 2016 will support at least one objective and one outcome. The overall goals of the housing, and community development and planning programs covered by this Plan are to strengthen partnerships with other jurisdictions and to extend and strengthen partnerships among all levels of government and the private sector. This includes for-profit and nonprofit organizations to enable them to provide decent housing, establish and maintain a suitable living environment, and expand economic opportunities for every American.

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The Township's framework for realizing the objectives and outcomes include the following goals:

- Provide decent, affordable housing
- Provide a suitable living environment
- Expand economic opportunities
- Increase homeownership
- End chronic homelessness

In FY 2016, Wayne Township will fund activities in furtherance of the objectives and priorities identified in the Strategic Plan for the five years from 2015 to 2019. The Five Year Plan goals include:

- Preserve existing housing through continuation of the housing rehabilitation program
- Support activities for homeless and non-homeless special needs populations
- Support the Continuum of Care and the actions undertaken by the Passaic County Interagency Council on Homelessness to address the needs of persons who are homeless or threatened with homelessness
- Maintain and improve infrastructure including water, sewer, streets, sidewalks, and storm water and make handicap accessibility improvements at curb intersections and other locations as desirable
- Maintain and improve public facilities including parks and recreation facilities, make handicap accessibility improvements as needed.
- Ensure that quality public services that support employment and housing needs and that provide for community health and safety are available to low-income Township residents.

FY 2016 activities will focus on public infrastructure and facility improvements

3. Evaluation of past performance

Wayne Township is currently administering the FY 2015 grant program. The program year ran from January 1, 2015 to December 31, 2015. The annual report for this year will be available for public review during March, 2016. The last Comprehensive Annual Performance and Evaluation Report (CAPER) covered the period through January 1, 2014 to December 31, 2014.

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In FY 2014, Wayne Township allocated funds to acquisition and demolition of blighted properties in the flood zone in the Buttonwood and Hoffman Grove areas. However, due to complications with the disaster recovery program, the funds were reprogrammed to street improvements. Of the two streets proposed in 2014, the improvements to Dorsa Ave. are underway but funds were insufficient for the second. Traphagen Street is therefore included in the 2016 grant program.

Dorsa Avenue from Ryerson Avenue in Census Tract 2463.00 block group 4 will be completed by the end of FY 2015.

Affordable Housing includes rehabilitation of owner-occupied 1-4 unit housing to meet building codes. In FY 2016, one unit will be rehabilitated using funds from prior years.

4. Summary of Citizen Participation Process and consultation process

In agreement with 24 CFR 91.115(e) Wayne Township has adopted a Citizen Participation Plan describing the citizen participation requirements of its CDBG program. The Citizen Participation Plan is on file at the Wayne Township Department of Planning and on the web site.

On August 25, 2015, a public needs hearing on the FY 2016 Annual Action Plan (AAP) was held to solicit input from social service agencies, housing providers, local municipalities, Township agencies, and the general public. The hearing was held at 4:00 PM.

On October 7, 2015, a summary of the FY 2016 Action Plan was published in the *Herald News* alerting interested persons as to the availability of the plan and a second public hearing was held on October 16, 2015. Notification of both hearings was also posted on the Township's web site: www.waynetownship.com

The AAP was placed on the Township's web-site and was available in the Planning Department office.

The public review period is from October 7, 2015 to November 9, 2015. The Wayne Township Council voted on submittal of the Action Plan on November 4, 2015. Documentation of the Citizen Participation process is included in the appendices.

5. Summary of public comments

To be completed at the end of the public display period.

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6. Summary of comments or views not accepted and the reasons for not accepting them

To be completed at the end of the public display period.

7. Summary

To be completed at the end of the public display period.

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PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Table 1 – Responsible Agencies

| Agency Role | Name | Department/Agency |
|--------------------|----------------|--------------------------|
| Lead Agency | Wayne Township | Department of Planning |

Narrative (optional)

The Wayne Township Planning Department is responsible for the administration of the CDBG program. The Township participates with other groups when appropriate, such as planning for the homeless, to facilitate cooperative problem solving in Passaic County.

Should any public service agency receive funds from the CDBG program they would enter into a sub-recipient agreement with the Township. All sub-recipient agreements would be monitored thorough site visits and review of receipts.

Housing rehabilitation activities that will be funded in FY 2016 from funds remaining from older grant years will be administered by the Township.

The Continuum of Care program is administered by the Department of Human Services. The Comprehensive Emergency Assistance System (CEAS) Committee serves as the Continuum of Care.

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AP-10 Consultation – 91.100, 91.200(b), 91.215(I)

1. Introduction

Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))

The preparation of the Annual Action Plan (AAP) involved outreach to the CEAS Board and Department of Human Services which administer the Continuum of Care and Passaic County’s Plan to End Homelessness, other Township Departments and their planning efforts, and service agencies that provide vital public services to low-income people and people with special needs in the township

A public hearing was held to explain the program and solicit input on the goals to be addressed with the use of funds.

Copies of the FY 2016 AAP were distributed to the several service agencies. The Plan was available for inspection on the Township website and notice of its availability sent to an extensive initial mailing.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The Passaic County Department of Human Services facilitates the COC process and was consulted on several occasions for input to the plan. Outreach was made to several COC participating agencies and a survey was distributed to all COC members to request details on their services and the needs of the homeless

The County Plan to End Homelessness and COC application were referenced extensively throughout the Consolidated Plan. Further, a meeting of the Passaic County Interagency Council on Homelessness was attended and input sought on the AAP.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

Wayne Township does not receive Emergency Solutions Grant (ESG) funds.

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2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction’s consultations with housing, social service agencies and other entities

The below list of agencies were directly consulted during the planning process. Many more received initial invitations to participate in the process and/or attended meetings of the COC during which the Annual Plan was discussed.

Table 2 – Agencies, groups, organizations who participated

| Agency/Group/Organization | Agency/Group/Organization Type | Section of Plan | How consulted |
|--|---------------------------------------|--------------------------------------|------------------------------|
| Passaic County Housing Authority | Public Housing | Public Housing, housing needs | In-person Interview |
| Passaic County Department of Planning | County Government | Transportation, Economic Development | Phone or in-person interview |
| Passaic County Department of Human Services | County Government, homeless | Homeless | Phone or in-person interview |
| Passaic County Department of Senior Services, Disabilities and Veteran’s Affairs | County Government | Non-homeless special needs | Phone or in-person interview |
| Passaic County Work Force Investment Board | County Government | Economic Development | Phone or in-person interview |
| Catholic Family and Community Services | Services | Non-homeless special needs | Phone or in-person interview |
| Addiction Services | Services – Substance Abuse | Non-homeless special needs | Phone or in-person interview |
| Strengthen Our Sisters | Services – Domestic Violence | Non-homeless special needs | Phone or in-person interview |
| St. Josephs’ Path Program of Passaic County | Services – Mental Health, homeless | Non-homeless special needs | Phone or in-person interview |
| Foundation for the Handicapped | Services - Disabled | Non-homeless special needs | Phone or in-person interview |
| Wayne Counseling Center | Services - Disabled | Non-homeless special needs | Phone or in-person interview |

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Identify any Agency Types not consulted and provide rationale for not consulting

All group types were consulted.

Table 3 – Other local/regional/state/federal planning efforts considered when preparing the Plan

| Name of Plan | Lead Organization | How do the goals of your Strategic Plan overlap with the goals of each plan? |
|--|---|--|
| HOPE in Passaic County, a 10 year plan to End Homelessness | Passaic County Department of Human Services | The 10 Year plan was used to create the homeless strategies and to understand the housing needs and market analysis. |
| COC application for 2013 | Passaic County Department of Human Services | Homeless goals |
| Third round COAH Plan | Wayne Township Planning Department | Housing goals and needs |
| The 2014-2017 United Workforce Investment Plan | Workforce Investment Board | Economic Development |

AP-12 Participation – 91.105, 91.200(c)

**1. Summary of citizen participation process/Efforts made to broaden citizen participation
Summarize citizen participation process and how it impacted goal-setting**

In agreement with 24 CFR 91.115(e), Wayne Township has adopted a Citizen Participation Plan describing the citizen participation requirements of its CDBG program. The Citizen Participation Plan is on file at the Wayne Township Department of Planning and on the web site.

On September 25, 2015, a public hearing on the FY 2016 Annual Action Plan (AAP) was held to solicit input from social service agencies, housing providers, local municipalities, Township agencies, and the general public. The hearing was held at 12:00 p.m. (noon).

On October 7, 2015, a summary of the FY 2016 Action Plan was published in the *Herald News* alerting interested persons as to the availability of the plan. Notification of both hearings was also posted on the Township's web site: www.waynetownship.com

The AAP was placed on the Township's web-site and was available in the Planning Department office.

Announcement of the availability of the AAP for public review was sent to organizations that represent persons with limited English speaking ability, disabilities, and low income. These included the Passaic County Human Services Department (CSBG, CoC); the Passaic County Housing Authority; Catholic Family and Community Services; and New Bridge Services.

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Citizen Participation Outreach

Table 4 – Citizen Participation Outreach

| Mode of Outreach | Target of Outreach | Summary of response/attendance | Summary of comments received | Summary of comments not accepted and reasons |
|------------------------------|--|--|-------------------------------------|---|
| COC Meeting | COC participating agencies | -- persons in attendance representing the COC | No comments were received | No comments were received |
| Phone or in-persons Meetings | Service organizations | Efforts were made to get organizations to attend meetings for the plan but few responded | No comments were received | No comments were received |
| Internet | Public Service organizations | TBD | TBD | TBD |
| Public Hearing | Citizens, Public Service Organizations | TBD | TBD | TBD |

Expected Resources

AP-15 Expected Resources – 91.220(c) (1, 2)

Table 5 Anticipated Resources

| Program | Source of Funds | Uses of Funds | Expected Amount Available Year 1 | | | | Expected Amount Available Reminder of ConPlan \$ | Narrative Description |
|---------|-----------------|--|----------------------------------|--------------------|--------------------------|-----------|--|-----------------------|
| | | | Annual Allocation: \$ | Program Income: \$ | Prior Year Resources: \$ | Total: \$ | | |
| CDBG | Federal | Infrastructure improvement, public facility improvements, housing rehabilitation, public services and administration | \$158,000 | 0 | 0 | \$158,000 | \$474,000 | |

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

CDBG funds will be leveraged with community funds to the extent necessary.

The County administers a Homeless Trust Fund that is generating support for homeless prevention and rapid re-housing activities.

Wayne Township may seek funding from other sources to accomplish its goals. Such funding may include:

- CDBG Disaster Recovery
- Low-Income Housing Tax Credits
- New Markets Tax Credits
- Economic Development Initiative
- Environmental Protection Agency
- Department of Transportation
- Department of Veterans Affairs
- FEMA SRP buyouts

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State funds may also be sought:

- DEP Green Acres
- NJHMFA Special Needs Housing Fund
- HOME funds provided through DCA
- Weatherization Assistance Program
- Office of Mental Health
- Office of Alcohol and Substance Abuse Services
- Department of Health
- Department of Welfare (Supportive Services for the Homeless)
- Work First New Jersey
- Department of Transportation

The Township is not aware of any Low-Income Housing Tax Credit projects to be undertaken. However, should the occasion arise, the Township would support an application that meets Township zoning and land use requirements with a Certification of Consistency.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

There is no intent to use publically owned land for needs identified in the plan other than to improve existing public infrastructure and facilities.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Goals Summary Information

Table 6 - Goals Summary

| Goal Name | Start Year | End Year | Category | Geographic Area | Needs Addressed | Funding | Goal Outcome Indicator |
|------------------------------------|------------|----------|-----------------------------------|-----------------|--|-----------------|--|
| Public Infrastructure Improvements | 2015 | 2019 | Non-Housing Community Development | Wayne Township | Public Infrastructure Improvements: Streets (Traphagen Road) | CDBG: \$120,000 | Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 1,745 Persons Assisted |
| Public Facilities | 2015 | 2019 | Non-Housing Community Development | Wayne Township | Public Facilities: ADA Improvements to Preakness Library | CDBG: \$23,000 | Public Facility improvement benefiting 6,483 persons with disabilities. |

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Goal Descriptions

| | | |
|----------|-------------------------|--|
| 1 | Goal Name | Public Facility Improvements |
| | Goal Description | Public Facilities: ADA Improvements to Preakness Library |
| 2 | Goal Name | Infrastructure Improvements |
| | Goal Description | Public Infrastructure Improvements: Streets (Traphagen Road) |

Public Infrastructure improvements include a wide range of activities, such as street improvements. For FY 2016, the Township will improve 980 feet of Traphagen Road.

Public Infrastructure improvements in FY 2016 will benefit persons who are disabled. Architectural barriers will be removed at the Preakness Library Branch.

If additional funding is received during the program year, such funds will be allocated to the housing rehabilitation program. If the allocation is less, then the Library project may be deferred to FY 2017.

Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.215(b):

N/A

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AP-35 Projects – 91.220(d)

During FY 2015, Wayne Township will undertake projects that meet the goals as described in the prior section. Such projects include Streets and Public Facility improvements. If additional funding is received during the program year, such funds may be allocated to the housing rehabilitation program. If the allocation is less, then the Library project may be deferred to FY 2017.

Table 7 – Project Summary

| Project Name | Target Area | Goals Supported | Needs Addressed | Funding |
|--|----------------|------------------------------------|------------------------------------|-----------------|
| Administration | Wayne Township | Administration | Administration | CDBG: \$15,000 |
| Public Infrastructure: Street Improvements | Wayne Township | Public Infrastructure Improvements | Public Infrastructure Improvements | CDBG: \$120,000 |
| Public Facilities | Wayne Township | Public Facilities | Public Facilities | CDBG: \$23,000 |

| # | Project Name |
|---|--|
| 1 | Administration |
| 2 | Public Infrastructure: Street Improvements |
| 3 | Public Facility Improvements: Preakness Library ADA Improvements |

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

Wayne Township allocated its entitlement funds to provide assistance with street improvements in low income areas of the Township. In FY 2016, with funding provided in a program modification from earlier years including FY 2014 and 2015, the identified street includes:

- Traphagen Road will be paved for its entire road length as it serves the Garden Apartments. This area is part of Census Tract 2461.02 block group 2 which is 49.17% low-mod.

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The Township will continue to implement the housing rehabilitation program using program income received from pay-offs of housing rehabilitation projects.

Funds were also allocated to remove architectural barriers at the Preakness Library.

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Projects

AP-38 Projects Summary

Project Summary Information

Table 8 – Project Summary

| | | |
|----------|--|---|
| 1 | Project Name | Administration |
| | Target Area | N/A |
| | Goals Supported | N/A |
| | Needs Addressed | N/A |
| | Funding | CDBG: \$15,000 |
| | Description | Administration of the CDBG program |
| | Target Date | 12/31/2016 |
| | Estimate the number and type of families that will benefit from the proposed activities | N.A. |
| | Location Description | 475 Valley Road, Wayne, NJ |
| | Planned Activities | Ongoing program management and oversight, public information. |
| 2 | Project Name | Public Infrastructure: Street Improvements |
| | Target Area | |
| | Goals Supported | Public Infrastructure: Street Improvements |
| | Needs Addressed | Public Facility and Infrastructure Improvements |
| | Funding | CDBG: \$120,000 |
| | Description | Public Infrastructure Improvements: Streets (Traphagen Road) |
| | Target Date | 12/31/2016 |
| | Estimate the number and type of families that will benefit from the proposed activities | TBD |
| | Location Description | Traphagen Road |

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| | | |
|----------|--|---|
| | Planned Activities | Public Infrastructure Improvements: Streets (Traphagen Road) |
| 3 | Project Name | Public Facility Improvements |
| | Target Area | |
| | Goals Supported | Public Facility Improvements |
| | Needs Addressed | Public Facility Improvements |
| | Funding | CDBG: \$23,000 |
| | Description | Public Facilities: ADA Improvements to Preakness Library |
| | Target Date | 12/31/2016 |
| | Estimate the number and type of families that will benefit from the proposed activities | |
| | Location Description | 1006 Hamburg Turnpike, Wayne Township, NJ |
| | Planned Activities | ADA Improvements to Preakness Library |

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AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

Geographic Distribution

Table 9 - Geographic Distribution

| Target Area | Percentage of Funds |
|-------------|---------------------|
| None | |

Rationale for the priorities for allocating investments geographically

The funds are allocated for street improvements in lower-income areas of the Township. Traphagen Road, which is part of Census Tract 2461.02 Block Group 2, will be paved. This area is 49.17% low-mod.

Funds were also allocated to remove architectural barriers at the Preakness Library and for housing rehabilitation. These programs serve clients throughout the Township.

If additional funding is received during the program year, such funds will be allocated to the housing rehabilitation program. If the allocation is less, then the Library project may be deferred to FY 2017.

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

Table 10 - One Year Goals for Affordable Housing by Support Requirement

| One Year Goals for the Number of Households to be Supported | |
|---|---|
| Homeless | 0 |
| Non-Homeless | 0 |
| Special-Needs | 0 |
| Total | 0 |

Table 11 - One Year Goals for Affordable Housing by Support Type

| One Year Goals for the Number of Households Supported Through | |
|---|---|
| Rental Assistance | 0 |
| The Production of New Units | 0 |
| Rehab of Existing Units | 0 |
| Acquisition of Existing Units | 0 |
| Total | 0 |

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AP-60 Public Housing – 91.220(h)

Introduction

Actions planned during the next year to address the needs to public housing

See below.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

See below.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

Wayne Township is served by the Passaic County Housing Authority which does not own or manage public housing in Passaic County. The Passaic County Housing Authority administers Section 8 vouchers only. The Housing Authority is not considered a troubled agency.

Passaic County Housing Authority has a family self-sufficiency program, including job training, development of employment skills, educational activities, and savings accounts for homeownership. This program serves 81 participant families out of 835 Housing Authority resident families.

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

The Passaic County Interagency Council on Homelessness administers the HUD Continuum of Care process. The Passaic County Department of Human Services provides staff support to the committee.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

See below.

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

Outreach: During the year provider agencies regularly outreach to homeless living on the street and those at risk of becoming homeless. The PATH Program provides regular outreach at known locations. Further through partnership with the eviction courts, PATH has addressed the needs of those at-risk of losing their housing. When families were removed from the welfare list, an outreach was conducted to see if they had short-term places to live and long-term plans for permanent housing.

The SSVF and Salvation Army coordinate street outreach to homeless veterans.

A uniform intake form is used to assess the needs of all persons and families that are encountered through outreach.

Addressing the emergency shelter and transitional housing needs of homeless persons

Emergency shelter and transitional housing: The COC works with all the shelters in the County to ensure capacity to meet emergency needs. All the shelters and transitional housing facilities participate in the Point-in-Time count.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were

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recently homeless from becoming homeless again

Helping homeless persons transition to permanent housing: Through partnerships with the Children's Inter-Agency Coordinating Council (CIACC), education system partners, homeless liaisons, the behavioral health care system, child protective services and the homeless services system, homeless students and their families are identified and services plans developed to meet their needs. CIACC offers cross-training on homeless definitions, compliance and requirements, support systems for the homeless and effective community service providers. CIACC has developed a standardized intervention model for use in school settings to effectively determine the service needs of homeless children and connect them to appropriate providers.

The Passaic County Department of Human Services has hired a full-time veteran's services staff member to coordinate the goal of ending homelessness for veterans. VASH staff members are active in the COC and its sub-committees. This coordination has resulted assistance to veterans in securing and maintaining housing.

The 10 Year Plan for Ending Homelessness in Passaic County (H.O.P.E.) is working to achieve its goals through implementation of these strategies:

1. Create a single point of entry;
2. Continue to expand housing first to reach a total of 600 units for chronically homeless persons and families;
3. Increase the capacity of the non-profit sector to develop, manage, and operate permanent supportive housing;
4. Develop partnerships with public housing authorities and have them adopt a preference for the chronically homeless;
5. Create a central list of eligible chronically homeless individuals and families so that those most in need of housing secure a place to live.

The COC is working to shorten the length of time persons are homeless. To this end, transitional housing is being phased out and more permanent supportive housing created.

Returning to homelessness is also being addressed by placing a priority on job training and services for persons who are homeless. The Mainstream Resources committee of the COC is working to strengthen the connection between the Workforce Investment Board and educational institutions to assist residents in obtaining their GED and other vocational training.

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Working with the legal services and county courts, efforts are made to clear the records of homeless persons to remove another obstacle to self-sufficiency.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

The COC application to HUD indicated that the most effective way to decrease homelessness is through a single point of entry, assessment, expanded outreach, increased community awareness, coordination of efforts and expansion of housing opportunities and prevention services.

The Ten Year Plan places a prevention emphasis on discharge planning and access to a safety net of services. The Coalition continues to:

- Work with the State of New Jersey and local public and private entities to establish an effective homelessness prevention program in Passaic County.
- Create 'minimum standard' discharge policy to be adopted county-wide.
- Create affiliation agreements between various discharging agencies and shelters.
- Improve discharge planning policy for prisons and jails.
- Improve discharge planning for youth aging out of the DYFS system.

Partnerships with the school homeless liaisons will be strengthened through coordinated training sessions with providers. The Mainstream Committee of the COC has incorporated education and early child care issues in their monthly meetings. The COC works with the Children's Inter-Agency Coordinating Council (CIACC) to build partnerships with the healthcare system, child protective services and homeless services system to better identify homeless students and coordinate services.

The Passaic Department of Human Services, the COC lead, has hired a full-time veterans' services staff member to coordinate the goal for ending homelessness for veterans. The Paterson Housing Authority administers 35 VASH vouchers. Services are provided through the Social Services for Veterans Families (SSVF) Program.

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Wayne Township provides support services for homeless (or potentially homeless) individuals through the staffing of the Welfare Department and allocating funds for assistance which are reimbursed by the State of New Jersey. The Township expects that the Welfare Department staff will continue its efforts to assist homeless individuals and that Passaic County will provide services to homeless families. It is important to note that there are not a significant number of people who need assistance of this nature in Wayne, but the Township believes that these are important services to provide, even if a small percentage of Wayne's residents are provided with assistance.

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AP-75 Barriers to affordable housing – 91.220(j)

Introduction

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

Barriers to home ownership are identified as:

- Difficulty saving for down payments and closing costs in combination with rental obligations and other economic factors.
- Many homes affordable to lower-income households require minor to major repairs to make them habitable. The repairs generally need to be funded at the time of purchase, adding to the expense of first time home ownership.
- Poor or unacceptable credit histories of applicants, poor records of employment among applicants, and lack of adequate budget and credit counseling for prospective homebuyers to assist them in maintaining their home ownership status.

Barriers to housing rehabilitation were identified as:

- Demand of rehabilitation funding greatly exceeds the available financial resources.
- Cost for lead-based paint treatment increases the total cost of rehabilitation per unit, which decreases the number of housing units that are rehabilitated on an annual basis.

Barriers to developing new affordable housing were identified as:

- Availability of property convenient to transportation, infrastructure, and services.
- Lower cost areas are located in the flood plain which increases costs for flood insurance and is generally unsafe.
- Demand for funding greatly exceeds the available financial resources.
- High real estate taxes reduce the affordability of housing.

To overcome the obstacles to affordable housing, Wayne Township has updated and implemented its COAH Affordable Housing Plan as approved under the second round by COAH and has developed a third round plan that is pending to provide assistance to lower-income homebuyers, home owners, or developers to meet its fair share housing goals. If additional funding is received in FY 2016 Wayne Township will use CDBG funds to support housing

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rehabilitation for homeowners. In addition, Wayne Township will provide a certification of consistency to projects that meet local codes and land use requirements.

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AP-85 Other Actions – 91.220(k)

Introduction

Actions planned to address obstacles to meeting underserved needs

The underserved need in Wayne Township is affordable housing. Generally, home prices and rents are not affordable. The Township provides an operating subsidy to one assisted housing complex and has supported the development of other affordable housing units including the construction of affordable rental units for families that include handicapped accessible apartments (Preakness Commons). It is further noted that there are a number of group shelters that serve other segments of the regions and Township's housing needs which are identified in the Township's Affordable Housing Element.

CDBG funds, however, are generally targeted to infrastructure improvements in neighborhoods where the majority of lower income residents live. Program income will be used to provide housing rehabilitation funds to assist income eligible households to make modest home repairs to bring their units up to codes or provide accessibility modifications.

Actions planned to foster and maintain affordable housing

The Township has prepared and submitted its Housing Element and Fair Share Plan to meet its Third Round COAH obligation and is working with the New Jersey Council on Affordable Housing to address affordable housing issues. Once its affordable housing plan is approved by COAH, the plan elements will be incorporated into the Township's subsequent Annual Action Plans. The Township's Plan however, was placed on hold by COAH staff pending a decision by the NJ Supreme Court on challenges filed by third parties regarding the constitutionality of COAH's regulations. On September 26, 2013, the NJ Supreme Court, ruled that portions of COAH's regulations were indeed unconstitutional as it concerns the "Growth Share" model. The Court ordered COAH to promulgate new regulations consistent with its findings within five (5) months of the decision. Once the new regulations are adopted by COAH, the Township will again, file a new Housing Element and Fair Share Plan to meet its affordable housing obligation.

Wayne Township has enacted such rezoning that promotes specific affordable housing developments. In addition, fast track local approvals are planned to assist affordable housing sponsors commence construction more quickly, thereby saving time and money in developing their projects. Wayne Township has also agreed to provide assistance, to the extent permitted by state law, to the senior citizens and handicapped housing developments, namely Sienna Village, in order to achieve lowered operating costs and thereby lowering rents.

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The Township provides rental support in the way of subsidy to the Sienna Village senior citizen complex in the amount of \$50,000.00 per year that is payable over a period of 15 years for a total subsidy of \$750,000.00.

The Township will continue processing applications for its housing rehabilitation program using program income funds as they are received.

Actions planned to reduce lead-based paint hazards

The Wayne Health Department will continue to implement lead screening as part of its principal operations and activities. The Department plans to sponsor health fairs and other community-wide educational events to continue to raise these and other health issues to parents. A new display system has been prepared which will assist the Department in these efforts. The Planning Department has specifically added lead-based paint hazard reduction as one of the eligible activities which can be undertaken under the rehabilitation program. Additionally, all housing rehabilitation projects funded by CDBG funds under the Housing Improvement Program will comply with all Federal Lead Based Paint standards.

The new U.S. EPA guideline for renovation, paint and repair, effective April 22, 2010, requires that all contractors notify owners of properties constructed prior to 1978 of the potential for lead-based paint hazards and to perform work in a lead safe manner. Contractors must be trained and registered with the U.S. EPA to do work in older homes that disturbs painted surfaces. The Township building code office is aware of these requirements and works to promote them.

Actions planned to reduce the number of poverty-level families

Wayne Township receives state funds to address the needs of single individuals who are threatened with homelessness. Families are referred to the County. Passaic County offers various human services programs that reduce the number of families with incomes below the poverty level. Through an assortment of program operated in conjunction with the public and private agencies and institutions, lower-income households have the opportunity to gain the knowledge and skills as well as the motivation to become fully self-sufficient. The CDBG program provides the potential of generating jobs that may be filled by Section 3 residents or hire Section 3 business.

The strategy for addressing poverty is to promote economic development to secure job opportunities for Township residents, develop affordable housing, provide financial assistance (non-HUD funded) for the Township's senior housing development, and provide general welfare

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and counseling assistance to income qualified individuals and families. Currently the Welfare Department is supporting income eligible individuals under its general welfare assistance program.

Actions planned to develop institutional structure

The Township Department of Planning is responsible for the administration of the CDBG program. The Township participates with other groups when appropriate, such as planning for the homeless, to facilitate cooperative problem solving.

Actions planned to enhance coordination between public and private housing and social service agencies

The Township will continue efforts to participate in regional efforts that enhance coordination between agencies. Such partnerships have developed in the implementation CDBG DR Program, the Section 3 outreach initiative and the Passaic County Interagency Council on Homelessness. The Section 3 outreach effort will partner with the Passaic County Workforce Development Center and the agencies involved in the Human Services Advisory Board to identify Section 3 individuals and businesses and to provide feedback on available job opportunities. The Passaic County Interagency Council on Homelessness is comprised of providers of homeless services and prepares the McKinney application for funding from HUD.

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

Introduction

Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

| | |
|---|---|
| 1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed | 0 |
| 2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan | 0 |
| 3. The amount of surplus funds from urban renewal settlements | 0 |
| 4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan. | 0 |
| 5. The amount of income from float-funded activities | 0 |
| Total Program Income | 0 |

Other CDBG Requirements

| | |
|---|---|
| 1. The amount of urgent need activities | 0 |
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