

***INTER-OFFICE MEMORANDUM***

**To:** Supervisor of Landscape and Park Design

**From:** Kathleen Miesch  
Planning Coordinator

**Date:** February 12, 2019

**Subject:** **Board of Adjustment # BOA-022-18**  
**Scheduled for March 4, 2019**  
**441 Newark Pompton Turnpike, Block 1618 Lot 29**  
**441 Newark Pompton Turnpike Associates LLC**  
**Major Site Plan, Use Variance, Bulk Variance**

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Attached please find the following documents:

- Application form
- Storm Water Management Plan signed and sealed by Patrick McClellan of MCB Engineering Associates dated October 1, 2018
- Architectural Plans SD-100, SD-200, SD-201 signed and sealed by Jarmel Kizel Architects and Engineers Inc., dated 5-22-2018 last revised 2-7-2019
- Drainage Area Map signed and sealed by Patrick McClellan of MCB Engineering Associates dated 10-01-2018
- Preliminary / Final / Use Variance Plan signed and sealed by William J. Darmstatter of Darmstatter Inc., dated 10-4-2018 last revised 1-14-2019

*Planning office use*

Please review the package and provide your comments by **2-22-2019** for distribution in Board packets.  
Reviewer's Response (*use additional sheet if necessary*):

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Remove five (5) White Pine from the plan and replace with Norway Spruce. Alternately plant the Norway Spruce and White Pine along the property line. Please revise.

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Name Ryan Edge

Date 2/27/2019