



Department of Parks & Recreation

475 Valley Road, Wayne, New Jersey 07470

Phone: 973-694-1800 Fax: 973-694-9100

www.waynetownship.com – recreation@waynetownship.com

APPLICATION FOR USE OF RECREATION FACILITIES

ORGANIZATION NAME: _____

MAILING ADDRESS: _____

APPLICANT'S NAME: _____ PHONE#: _____

EMAIL: _____

FACILITY REQUESTED: _____ # OF PEOPLE: _____

REQUESTED DAY OF WEEK / DATES: _____ TIME OF DAY: _____

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

FOR THE PURPOSE OF: _____

It is hereby understood that if this application is granted, the undersigned applicant will assume responsibility for the preservation of order in said facility or on said grounds, liability for any injury or damage incurred, or loss of property that may occur, and for due observance of all regulations of the Department of Parks & Recreation governing the use of Township property. In addition to the foregoing, the undersigned applicant hereby agrees to indemnify and hold harmless the Township of Wayne, the Board of Education, its agents, servants and employees, from any and all claims for any injury sustained by any person or to any property in the use of the recreation facilities. The applicant further agrees to defend, at his own expense, any such claims or lawsuits instituted by third parties, which obligations or liabilities might otherwise accrue against the Township of Wayne or Board of Education. The permit granted is not transferable and is valid only for the date or dates approved. All permits prohibit the use of alcoholic beverages or tobacco products on the premise. You are responsible to clean area of debris after your use. Furthermore, the use of athletic fields during inclement weather is restricted as the fields could be damaged when wet. If you use the fields inappropriately and cause damage you will:

- 1) Be responsible for the cost of repairing the fields.
- 2) Not be issued permits for future use of the fields.

YOU MUST HAVE A COPY OF THE APPROVED PERMIT IN YOUR POSSESSION AT ALL TIMES WHILE USING THE FACILITY.

APPLICANT SIGNATURE: _____ DATE: _____

DO NOT WRITE BELOW THIS LINE

PERMIT IS APPROVED DENIED

Fee Due: _____

Fee Paid: _____

Payment Method: _____

Date Approved: _____

Michael Sochaski, Recreation Program Supervisor



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FIELD USE SECURITY DEPOSIT

Effective January 5, 2021, all organizations requesting field use are required to post a security deposit prior to permits being issued. Fee schedule:

Chapter	Section	Purpose of Fee	Fee
Chapter 129, Parks and Recreation	§129-6.2	Use of Township athletic fields:	
		Security deposit for an organization requesting field use on multiple dates (within calendar year)	\$500
		Security deposit for an organization requesting field use on a single date	\$200
		Fine for excess trash/debris left on field after use	\$50 per occurrence

A fine of \$50.00 may be deducted from the organization's security deposit if an excess amount of trash/debris is left behind. An excess amount is defined as six or more pieces of trash/debris on the field in use.

By requesting a permit for field use I acknowledge:

- The organization is responsible to pay the security deposit prior to field permits being issued.
- It is the organization's responsibility to document field conditions prior to use. If fields are found in unsatisfactory condition, a report to Parks & Recreation by email at: recreation@waynetownship.com will be sent at the organization's earliest convenience.
- The organization is responsible for leaving fields clean and clear of trash/debris.

A full copy of Ordinance # _____ may be found online at www.waynetownship.com.

On behalf of _____ I hereby acknowledge that I have read and understand the terms and conditions set forth in Ordinance _____ (name of organization).

I understand it is my responsibility as the representative of the Organization seeking use of fields to abide by the terms and conditions set forth by the Township of Wayne.

Print Name

Date

Signature