

INTER-OFFICE MEMORANDUM

To: Kathleen Miesch
Planning Coordinator

From: Maria Lowe
Senior PM

Date: December 31, 2019

Subject: **Planning Board Case PB-2019-040**
1530 Alps Road
Block 2711-85 & 104.01
Alps Road Park -- Wayne Township Sports Complex
Capital Project Review

Attached please find the following documents:

- Letter from Tim Roetman, Director of Parks and Recreation dated December 20, 2019
- Overall Plan sign and sealed by Julius T. Szalay, PE, Menlo Engineering Associates, Inc. dated September 18, 2013, last revised May 30, 2017;
- Sign Plan by Butler Sign Company dated July 10, 2019, last revised July 24, 2019.

Please review the package and provide your comments by **January 6, 2020** for distribution in Board packets.

Planning office use

Reviewer's Response (*use additional sheet if necessary*):

The Engineering Division has no comments with regards to the above subject application.

Maria Lowe

Signed

12/31/2019

Date