

**INTER-OFFICE MEMORANDUM**

**To:** Kathleen Miesch  
Planning Coordinator

**From:** Maria Lowe  
Senior PM

**Date:** February 14, 2020

**Subject:** Planning Board Case #PB-036-18  
**Scheduled for March 9, 2020 (carried from 1-27-2020)**  
782 Alps Road; Block 1301, Lot 28  
782 Alps Rd, LLC  
Minor Subdivision

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Attached please find the following documents:

- Cover letter from Geospatial Surveying & Layout, LLC
- Plan of Minor Subdivision signed and sealed by Geospatial Surveying & Layout, LLC dated 2-3-2020

Please review the package and provide your comments by  
**2-26-2020** for distribution in Board packets.

Reviewer's Response (*use additional sheet if necessary*):

<i>Planning office use</i>
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The Engineering Division has no comments on this submission

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Maria Lowe	2/14/2020
<i>Name</i>	<i>Date</i>

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