

*INTER-OFFICE MEMORANDUM*

**To:** Subcode Official for ADA  
Wayne Environmental Commission (WEC)  
Fire Bureau ✓  
Fire Commissioner  
Fire Chief Pompton Falls Fire Co. #3  
Health Department  
Planner  
Superintendent of Water & Sewer  
Supervisor of Landscape and Park Design

**From:** Kathleen Miesch  
Planning Coordinator

**Date:** June 25, 2020

**Subject:** Case #BOA-2019-033  
**July 20, 2020**  
247 Black Oak Ridge Road, Block 2421 Lot 25  
247 Black Oak Ridge Road Associates, LLC  
Preliminary and Final Major Site Plan/Use Variance, Bulk Variance, Environmental Protection Waiver

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Attached please find the following documents:

- Application form
- One (1) memo (regarding traffic impacts) prepared Hal Simoff, P.E. of Simoff Engineering Assoc. revised through 11/13/2019
- One (1) "Stormwater Management" Report prepared Hal Simoff, P.E. of Simoff Engineering Assoc. revised through 11/8/2019
- One (1) set of site plans entitled "Preliminary & Final Site Plan Applications Use Variance for Proposed Office Building" prepared by Hal Simoff, P.E. of Simoff Engineering Associates, Inc. and revised through 2/14/2020
- One (1) set of Property Survey entitled "Property & Topographic Survey prepared by Willian J. Darmstatter, PE, LS or Darmstatter, Inc. dated 10/14/2015
- One (1) set of architectural plans entitled "Proposed Office Building" prepared by Vijay Kale, AIA of Daibes Design Group, LLC revised through 11/14/2019
- One (1) set of site plans entitled "Preliminary and Final Site Plan Application Use Variance for Proposed Office Building" prepared by Hal Simoff Engineering Associates, Inc. and revised through 2/14/2020

Please review the package and provide your comments by **July 10, 2020** for distribution in Board packets.

Reviewer's Response (*use additional sheet if necessary*):

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Proposed underground detention system to support the weight of Fire apparatus.

No Fire Department access to the trash enclosure

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Richard Boonstra, Fire Official

July 7, 2020

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*Name*

*Date*