

INTER-OFFICE MEMORANDUM

To: Subcode Official for ADA
Wayne Environmental Commission (WEC)
Fire Bureau ✓
Fire Commissioner
Fire Chief
Health Department
Planner
Superintendent of Water & Sewer
Supervisor of Landscape and Park Design

From: Kathleen Miesch
Planning Coordinator

Date: June 19, 2020

Subject: Case # BOA-2020-007
Scheduled 08/03/2020
261 Terhune Dr., Block 4411 Lot 19
Arbor Ridge Property, LLC.
Preliminary Major Site Plan, Final Major Site Plan, Use Variance

Attached please find the following documents:

- Application form
- Cover letter dated 6/18/2020 signed by Michael Rubin
- Amended site plan drawings signed and sealed by T.C Vandervalk dated 1/8/2020 last revised 06/03/2020

Please review the package and provide your comments by **7/15/2020** for distribution in Board packets.
Reviewer's Response (*use additional sheet if necessary*):

Okay as proposed

Richard Boonstra, Fire Official
Name

July 7, 2020
Date
