

***INTER-OFFICE MEMORANDUM***

**To:** Supervisor of Landscape and Park Design

**From:** Kathleen Miesch  
Planning Coordinator

**Date:** December 1, 2020

**Subject:** Case #BOA-2020-026  
**Scheduled December 21, 2020**  
8 Galesi Drive, LLC  
20 Galesi Drive, Block 400 Lot 9  
Minor Site Plan Associated with Bifurcated Use Variance

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Attached please find the following documents:

- Application form
- Set of Architectural Plans and Building data
- Set of Minor Site Plans

Please review the package and provide your comments by **12/14/2020** for distribution in Board packets.

Reviewer's Response (*use additional sheet if necessary*):

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No Landscape Plan to review

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*Name*            *Ryan Edge*

*Date*   *12/15/2020*