

INTER-OFFICE MEMORANDUM

To: Heather Vitz-Del Rio, P.E.
Director of Public Works

From: Paula Losito
Planning Department

Date: May 5, 2021

Subject: Case #BOA-2021-008
Scheduled June 7, 2021
18 Carlisle Road; BLOCK 1109 LOT 21
Karen Abrams
Bulk Variance

Attached please find the following documents:

- Application form
- Copies of surveys prepared by EIC Group dated 1/21/2021

Please review the package and provide your comments by **5/28/2021** for distribution in Board packets.

Reviewer's Response (*use additional sheet if necessary*):

Expansion of an existing deck. No Engineering comments.

Heather Vitz-Del Rio
Name

5/24/2021
Date