

**INTER-OFFICE MEMORANDUM**

**To:** Supervisor of Landscape and Park Design

**From:** Kathleen Miesch  
Planning Coordinator

**Date:** April 5, 2022

**Subject:** **Planning Board Case #PB-2021-037**  
**Scheduled April 25, 2022**  
**1445 & 1455 Valley Road, Block 3103, Lots 16 and 19**  
**AvalonBay Communities, Inc.**  
**Preliminary and Final Major Site & Subdivision Plan**

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Attached please find the following documents:

- Cover letter dated April 4, 2022 signed by Daniel J. Dougherty, PE of Dynamic Engineering Consultants, PC
- Submittal letter to the Passaic County Planning Board, dated April 4, 2022
- Traffic Impact Statement prepared by Dynamic Traffic, dated October 29, 2021, last revised March 29, 2022
- Preliminary and Final Major Site & Subdivision Plan prepared by Dynamic Engineering, dated October 29, 2021, last revised April 1, 2022
- Architectural Drawing prepared by The Architectural Team, dated October 29, 2021, last revised April 1, 2022
- Landscape Architecture Plan prepared by Melillo-Bauer-Carman, dated October 29, 2021, last revised April 1, 2022

Please review the package and provide your comments by **April 19, 2022** for distribution in Board packets.

Reviewer's Response (*use additional sheet if necessary*):

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Landscape Plan is satisfactory

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*Name*                      *Ryan Edge*

*Date*    *4/19/2022*