

INTER-OFFICE MEMORANDUM

To: Wayne Environmental Commission (WEC)
Fire Bureau
Fire Commissioner
Fire Chief
Health Department
Planner
Superintendent of Water & Sewer
Supervisor of Landscape and Park Design

From: Kathleen Miesch
Sr. Planning Coordinator

Date: August 29, 2023

Subject: **Planning Board Case PB-2023-006**
Scheduled September 26, 2023
350 Valley Road, Block 1210, Lots 6 and 7
Mohamed A. Ahmed
Minor Subdivision

Delivered to your office, please find the following documents:

- Cover letter prepared by Donald G. Matthews, Esqs. dated August 24, 2023
- Copy of Minor Subdivision application
- Copy of survey of block 1210 lot 7 (Ahmed) prepared by Darmstatter, Inc. dated January 6, 2023
- Copy of survey of block 1210 lot 6 (Lawler) prepared by Darmstatter, Inc. dated January 6, 2023
- Signed and sealed Minor Subdivision plan prepared by Darmstatter, Inc. dated January 10, 2023; last revised June 13, 2023

Please review the package and provide your comments by **September 15, 2023** for distribution in Board packets.

Reviewer's Response (*use additional sheet if necessary*):

Lot line adjustment. No changes to public water or sewer.

Heather Vitz-Del Rio

9/1/2023

Name

Date