

INTER-OFFICE MEMORANDUM

To: Subcode Official for ADA
Wayne Environmental Commission (WEC)
Fire Bureau
Fire Commissioner
Fire Chief
Health Department
Planner
Superintendent of Water & Sewer
Supervisor of Landscape and Park Design

From: Kathleen Miesch
Sr. Planning Coordinator

Date: September 18, 2023

Subject: **Planning Board Case PB-2023-029**
Scheduled October 10, 2023
1320 Route 23 North, Block 1400, Lot 27
1320 Route 23 LLC
Minor Site Plan

Delivered to your office, please find the following documents:

- Cover letter prepared by Michael Piromalli of Gaccione Pomaco dated September 14, 2023
- Copy of minor site plan application
- Copy of statement of intent dated August 7, 2023
- Copy of business entity disclosure for 1320 Route 23 LLC
- Signed and sealed engineering plans prepared by Rigg Associates, P.A. (consisting of one sheet) dated May 15, 2023

Please review the package and provide your comments by **September 29, 2023** for distribution in Board packets.

Reviewer's Response (*use additional sheet if necessary*):

Two more accessible parking spots are required.

David Sorce

9/25/23

Name

Date