

***INTER-OFFICE MEMORANDUM***

**To:** Supervisor of Landscape and Park Design

**From:** Patricia Greco  
Planning Department

**Date:** March 1, 2024

**Subject:** **Board of Adjustment Case BOA-2023-042**  
**Scheduling Date: April 1, 2024**  
**977 Alps Road, Block 1711, Lot 3**  
**Fatih Akarsu**  
**Bulk Variance**

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Delivered to your office, please find the following documents for Board Review:

- Copy of Bulk Variance signed and dated by applicant, February 29, 2024 w/ checklist
- Impervious Lot Coverage Calculations signed and dated by applicant, January 30, 2024
- Floor Area Ratio Calculations signed and dated by applicant, January 30, 2024
- Environmental Protection Calculations, unsigned and undated
- Location Survey prepared by William B. Klapper dated October 23, 2023
- Signed and sealed Architecture Plans prepared by Burch Schellenberg Architecture, LLC dated January 30, 2024

Please review the package and provide your comments by **March 22, 2024** for distribution in Board packets.

Reviewer's Response (*use additional sheet if necessary*):

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No landscape comments.

*Name*                      *Ryan Edge*

*Date*    *3/22/2024*